Contra Costa College

Open Educational Resources (OER) & Zero Textbook Cost (ZTC) Committee
Meeting Agenda

Date: Feb. 1, 2022 (1st Tuesdays)   **Time:** 2-4pm
Location: Zoom   Meeting ID: 968 2509 5605   Passcode: OERZTC
Committee Charge and Past Agendas & Minutes

Voting Members
Chairperson: Maritez Apigo **OER Librarian**: Lori Brown **LA Division**: Nooshi Borhan, Brandon Marshall - *Alternates:* Maricela Ramirez, Kathleen Donlan **NSAS Division**: Terrill Mead, Jason Lau - *Alternates:* Bashir Shah, Perry Aliado **AACE Division**: Jacki Lindblom, Mary Hernandez - *Alternates:* **SS Division**: (vacant) - *Alternates:*

Non-Voting Members
Students: Madison Tan, Meaghan Yarnold **Classified**: Shraddha Luitel, Luanna Waters **Manager**: Kimberly Rogers

Time	Item	Action
2:00	**Welcome**	n/a
2:01	**Confirm membership and welcome new members**	n/a
2:10	**Approval of agenda**	Vote
2:12	**Approval of the Dec. 7, 2021 meeting minutes**	Vote
2:15	**Public comments**	Informa-tional
2:20	**Student Update** - Madison and Meaghan ● Thank you, Madison, for agreeing to speak on the student panel at the district's annual OER and ZTC symposium on Feb. 11, 2022, 9am-12pm! ● Recruit students to submit a short video to Maritez talking about the challenges faced with the cost of textbooks and/or how ZTC classes helped them.	Informa-tional Discuss
2:30	**Tracking ZTC Sections** ● Maritez has requested Liz not roll over ZTC sections on the schedule and that the ZTC column be moved over next to the section column on the schedule spreadsheet. ● Fall 2020: 24 → Spring 2021: 62 → Fall 2021: 80 → Spring 2022: 168 🎉👏🏾	Informa-tional

2:40	**Tracking Student Savings (since Fall 2020)** - Shraddha	Informational

2:45	**OER & ZTC Grants for Faculty and Departments**
	   1. Applications for the committee to review
	      ● Vern Cromartie - Sociology 245
	      ● Rebecca Clayton - class set of print books
	      ● Sue VanHattum - requests 6-8 hours compensation for ordering books
	   2. Ideas for Spring 2022 advertisement of the grant program
		Discuss & vote
		
		Discuss

3:00	**ZTC Pathways**
	   ● Still waiting on the $115 million state grant that colleges can apply for implementing ZTC pathways
	   ● Which pathways do we want to begin converting to ZTC?
		Discuss

3:10	**OER and ZTC Resources** for Faculty
	   ● Faculty-facing mini-website will be under construction this spring - Brandon and Maritez
	   ● Accessibility support and resources for faculty
	   ● Recruiting faculty to record videos talking about converting to ZTC
	   ● Library guides draft - Lori
		Informational
		
		Discuss & vote

3:15	**LTC (Low Textbook Cost) Designation**
	   ● Should we have an LTC designation at CCC? Ex: Moreno Valley College
	   ● If so, what will the cut-off price be? The system average is $40.
	   ● If so, what would the icon look like? Exs: Chabot College and Palomar College
		Discuss
		
		Vote
		Vote

3:40	**Equity from the Start: A Regional OER and ZTC Symposium at 4CD**
	   ● Fri. Feb. 11, 2022, 9am-12pm on Zoom. Register on GROW@4CD.
	   ● Thank you Terrill Mead for representing CCC on the faculty panel!
	   ● Agenda:
	     ○ 9:00-9:05am: Welcome and Introductions
	     ○ 9:05-9:50: Keynote "Beyond Cost Savings: Open Education, Equity, and Antiracism" with speakers James Glapa-Grossklag, Una Daly, and Maritez Apigo
	     ○ 9:50-10:30: Faculty Conversations: Three faculty from 4CD campuses provide insights on their journeys to OER/ZTC.
	     ○ 10:30–11:15: Student Panel: Students from 4CD campuses describe their trials with textbooks and inform faculty how they can help them succeed.
	     ○ 11:15-11:45: Faculty Connections: Faculty break into groups by discipline/interest on getting started, finding materials, making it work, and Q&A.
	     ○ 11:45-12:00pm: Closing
		Informational

3:45	**OER and ZTC Swag update -**
	   ● Maritez has received the order of t-shirts, hoodies, mugs, and stickers. Student artist: Miguel Astorga
	   ● How should we distribute the swag given Omicron times?
		Discuss & vote

3:55	**Appreciations**	n/a
4:00	**Adjourn** - Our next meeting is on Tues. March 1, 2-4pm.	